

GambleAware

Education Manager – Person Specification

A. Part one: knowledge and experience

- Experience of designing, managing and/or commissioning projects and services in health, education, or similar settings.
- Knowledge and experience of project management is essential; a project management qualification is desirable.
- Knowledge and experience of performance management and quality assurance.
- Knowledge of gambling related harm or relevant field (for example, public health, health sociology, psychology) would be desirable.
- Knowledge and experience of using evidence to inform policy and practice.
- Experience of building positive relationships with a variety of stakeholders.
- An undergraduate degree in a relevant subject essential; a postgraduate qualification is desirable.

B. Part two: skills, abilities and personal style

- Excellent organisational skills, with ability to plan, anticipate problems and find solutions and deliver complex projects to tight deadlines.
- Ability to work under pressure, manage competing priorities and flexibly take up new tasks when required.
- Ability to work independently, with initiative and the ability to judge when to use it.
- An effective communicator with excellent standard of oral and written English.
- Ability to analyse and synthesise complex information into key insights for a range of audiences.
- Sound financial aptitude.
- Ability to develop strong and effective working relationships.
- Comfortable with technology as a tool for communication.
- Administratively self-maintaining.
- Demonstrates a personal and professional commitment to GambleAware's mission and values.